



Community Services Division

**GOODYEAR FIRE DEPARTMENT
CERTIFICATE OF OCCUPANCY CHECKLIST**

Project/Occupancy Name _____

Address _____ Building/Suite # _____

Purpose: This checklist was developed to provide assistance by documenting the most common items that will be confirmed as being in compliance for Temporary Certificate of Occupancy (TCO) or Full Certificate of Occupancy (C of O). The checklist is not intended to include all items or issues. Based on the occupancy use, compliance with additional items may be required prior to the Goodyear Fire Department signing for full C of O.

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<u>Temporary C of O</u>			
Fire sprinkler system inspected, tested and approved (green tagged).	_____	_____	_____
Fire alarm system inspected, tested and approved (green tagged).	_____	_____	_____
<u>Full C of O</u>			
<u>Exterior</u>			
Fire riser room door marked FIRE RISER?	_____	_____	_____
Fire alarm control panel door marked FACP?	_____	_____	_____
Fire lane signs posted and approved?	_____	_____	_____
Building address posted?	_____	_____	_____
Suite numbers posted, front and rear doors?	_____	_____	_____
FDC identified with signage, if required?	_____	_____	_____
FDC visible and accessible?	_____	_____	_____
Knox box installed in accordance with Policy P506?	_____	_____	_____
Keys provided for placement in Knox box(s)?	_____	_____	_____
Is gas meter subject to vehicle collision? If yes, bollards are required.	_____	_____	_____
<u>Interior</u>			
Fire sprinkler system inspected, tested and approved?	_____	_____	_____
Fire alarm system inspected, tested and approved?	_____	_____	_____
Hood system inspected, tested and approved?	_____	_____	_____
Fire extinguishers installed to be visible and accessible?	_____	_____	_____